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## GoLibrary 2009 Order Form: \_\_\_\_\_ LIBRARY

For details and background information, go to the Califa website:  
<http://califa.org/golibrary.php>

Library/Institution Name:	
Contact Name:	
Phone:	Email:

<b>Library ILS System Software:</b> .
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<b>Library Card Barcode Series Number Ranging From Lowest to Highest</b> (e.g., 21901000000001-2190199999999)
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<b>Address of Installation Site:</b>
<b>Description of Installation Site:</b>
Location for Machine Delivery (if different from installation site)

**Equipment Color:** The equipment can be manufactured with a solid color. The color codes are listed at [http://califa.org/golibrary/color\\_codes.pdf](http://califa.org/golibrary/color_codes.pdf)

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**Labeling:** The equipment is free of labels when delivered from the factory. Pre-made stickers with the letters "GoLibrary" or other names can be applied as an optional purchase. *Recommended font: Arial Rounded MT Bold; size: 3.9 inches. The yellow background plate and color of the machine should be considered.*

<b>Name for Unit:</b> <b>Label Color:</b> <b>Label Size:</b> as recommended above <b>Font Style:</b> as recommended above
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**Receipts:** A receipt is issued to the customer upon checkout and return of an item. Please indicate the wording you would like printed for each receipt.

<b>Sample Checkout</b>	<b>Checkout wording</b>	<b>Sample Return</b>	<b>Return wording:</b>
Name of Library GoLibrary Phone Location Address  Web address  Date Time Title of Book Author Due Date  "Return book in original box to GoLibrary unit only. Thank you."		Name of Library GoLibrary Location Phone Title of Book Author  Date Time  Thank you  Msg: Sample: "Visit our Branch in Wheatland or our main branch in Marysville for all your resource needs"	

**Starter Kit:** Includes a quantity of plastic boxes. The following numbers are approximations of the numbers needed: Thick only (400); Thin only (500); CDs/DVDs only (2700). *Note: CDs/DVDs may not be combined with books.*

<b>Format</b>	<b>Number</b>	<b>Total</b>
<b>Bokomaten</b>		
Adult Books: Thick		
Paperback/Children Books		
<b>Mediamaten</b>		
CDs		
DVDs		

Additional Specs:

**Costs:** Library agrees to the following costs\*:

	Description	Cost	Year One Subtotal	Year Two Costs
Option A:	*GoLibrary Book Unit Stand-alone	\$90,240 (Retail) <b>\$ 87,240</b>		

Option B:	Built-in	Califa Member		
<b>Option C:</b>	<b>Book Advanced (boxless unit)</b>	\$105,000 (Retail) \$101,000 Califa Member		
	Warranty: 12 months	Included		
	*Starter Kit: Boxes/Trays; RFID tags	\$4,400 (A) \$4,000 (B)		
	Software license: Annual per unit	\$3,200		5900
	Installation fees 3 days per unit @ \$200/day + travel expenses	\$2,500 (estimate)		
Option D: AIR	Air Freight (est)	\$6,000		
E: Ground	Ground	\$ tbd		
	Import/Custom clearing fees per unit	\$1,000 (estimate)		
Option F	Customized programming fees @ \$130/hr	Varies		
Option F	ILS Integration for new ILS system <i>See Integration Agreement</i>	\$6,000		
Option G	ILS Integration to currently programmed ILS <i>See Integration Agreement</i>	\$1,000		
Option H	Service Fees: During Warranty Year 1: \$2,950 Year 2: \$5,900 <i>See Technical Service/Maintenance Agreement</i> Travel expenses are separate for non-warranty issues			
	Loss/Damage Insurance (after receipt at installation site)	At Library's discretion		
	*RFID tags	Library-provided		
Option I	*Labels	\$54.00 Optional		
Option J	*Internal Cooling Unit (fan)	\$ 900		

Option K	*Air Conditioning Unit	\$2,500		
Wire fees	International fund transfer fees	\$ 105		
Sales Tax	<b>* taxable items</b>			
	<b>Approximate Califa per unit invoice amount:</b>			

\*Any other tax or shipping obligations will be assessed in a separate invoice.

*See also: Contract language.*

*Note: Integration with ILS is estimated to \$6,000. Only one charge per ILS is required. Future sales to libraries with compatible ILS systems will produce a credit of \$1,000/year on the annual software license up to a total of \$5,000 credit.*

**TERMS OF PAYMENT** (Note: Califa will act as ordering and fiscal agent)

Forty (40) percent of order value will be invoiced upon order and due within thirty days thereafter.

Thirty (30) percent of order value will be invoiced upon shipment together with corresponding Shipping Documents with payment due within thirty days thereafter.

Thirty (30) percent of order will be invoiced upon completed installation and passage of receiving member's functionality testing of hardware and software of the GoLibrary unit, and due within thirty days after passage. For the purpose of this section "functionality testing" means those elements of functionality specified in section 4.

Installation must take place within 30 days of arrival of shipment and Functionality Test shall be completed within 5 business days of installation. Califa through its members is responsible for ensuring network connectivity between the site of installation and the Library and its ILS as per Distec's instruction prior to installation. Limitation in network connectivity will limit possibility to complete full Functionality Test. In such case will tests only involve functionality that do not require network connectivity. Connectivity includes: 1. Internet access for the machine; 2. access to an administrator computer, via PCAnywhere and VNC, located inside the library network; 3. access to the ILS network.

Invoices will be submitted by e-mail for print out at Califa. Payment will be effected through transfer of funds into an account specified by Distec.

CALIFA will be responsible for the billing and collection of licensing fees from Consortium Members.

**TITLE & INSURANCE**

Risk of loss of and damage to GoLibrary shall pass from Distec to Califa member when upon arrival at final destination in California as specified on the Purchase Order.

Distec will be responsible for shipping and insurance from factory to final destination.

Califa through its member shall be responsible for appropriate insurance of GoLibrary from arrival at final destination as specified on each Purchase Order

**CUSTOMS/IMPORT FEES**

Califa through its members will bear any cost for local customs and/or import duties and/or other shipping fees.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

P.O. # (if needed): \_\_\_\_\_