

LHDRP 2009-2010 Evaluation (Final Report)

Section 1: General Experience

1. Reflecting upon your experience, would you participate in LHDRP again? Why or why not?

1. Probably not. We're no longer an "entry level" digitization program.
2. Yes! It's a lot of work but also a great opportunity to share historical information.
3. Yes.
4. Probably, especially if we identify a small collection that can be completely digitized, rather than only partially
5. Yes, mainly for the training we received.

2. What benefits, skills, and/or knowledge did your organization gain from its experience with LHDRP?

1. I feel like the most valuable experience I gained was the networking opportunity and the chance to meet other people working in the field.
2. I had very little experience using Content Dm prior to this and feel that it was a great skill for me to learn.
3. The access to learning Contentdm; the processing, management and launch of a digital collection.
4. We learned a good deal about the process of creating metadata, and the basics of using CONTENTdm. We were also able to get additional training and software with the funds.
5. The workshop on copyright was very useful.

3. What additional education or training, if any, could have been provided that would have made your project more successful?

1. I wish that we had gotten training with actual digitization: scanning, cameras, etc. We cannot afford to outsource our scanning, so this would have been immensely helpful.
2. I feel that my training was sufficient - of course I had the assistance of a well trained co worker who had a lot more experience in this area than I did. It would have been a greater learning curve if I hadn't had such great help!
3. Preferably, we would have learned the entire process, start to finish, learning how to create the scans ourselves. We were very unhappy with the quality of the scans overall from the vendor, and thought that we may have had a better result with more control over the process. Also, we now know a lot about the process after scans are made, but have little skills to create our own, leaving us wondering how we can continue the project in house.
4. Perhaps a hands-on workshop on scanning photos.

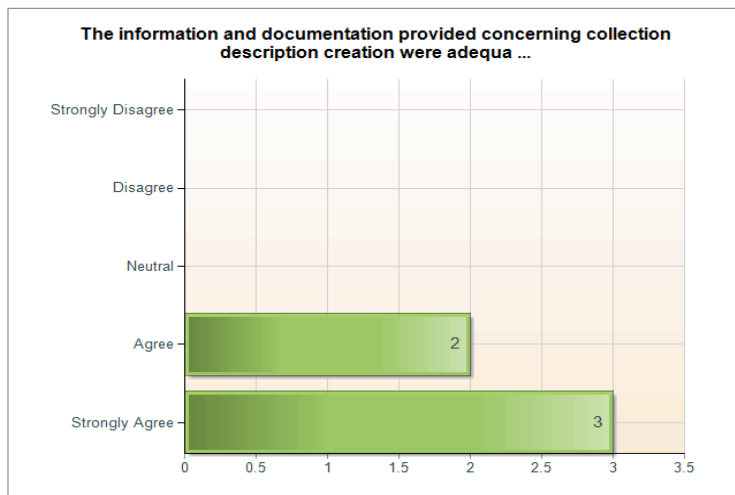
4. What advice would you give to others that plan to participate in the LHDRP?

- 1 Don't get frustrated with CONTENTdm, be prepared to spend a lot more time than you expected doing item selection.
- 2 The project will take more time than you might anticipate so allow for that.
- 3 To select a set of materials that you have adequate description for, as the most time consuming aspect of our project was determining names and places
- 4 be patient with ContentDM and don't be afraid to call for help.

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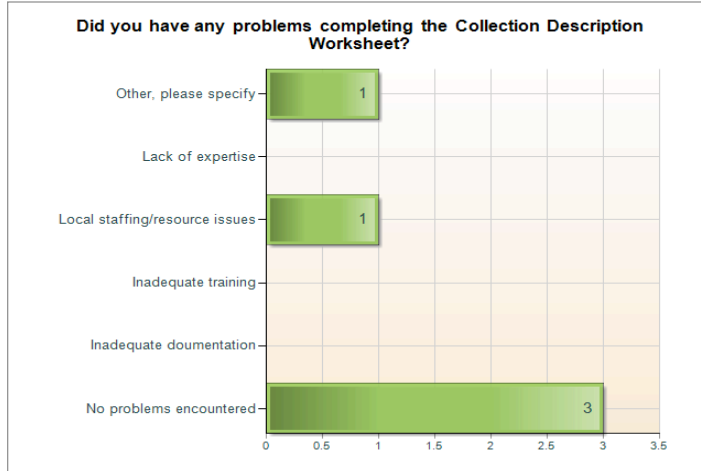
Section 2: Collection Description Creation

5. The information and documentation provided concerning collection description creation were adequate.



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6. Did you have any problems completing the Collection Description Worksheet?

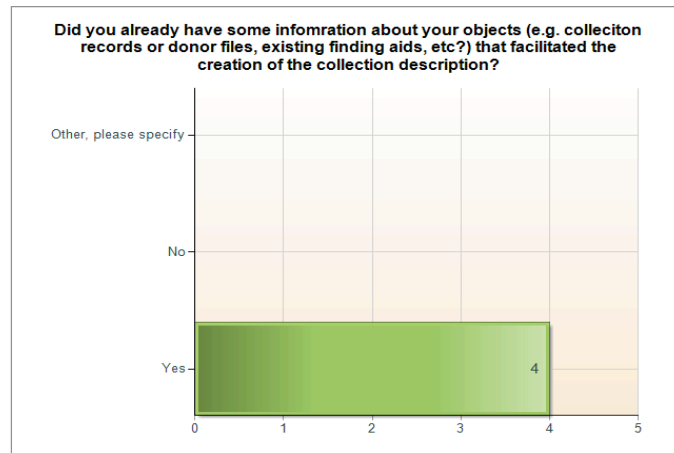


Comments:

1. n/a

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7. Did you already have some information about your objects (e.g. collection records or donor files, existing finding aids, etc?) that facilitated the creation of the collection description.

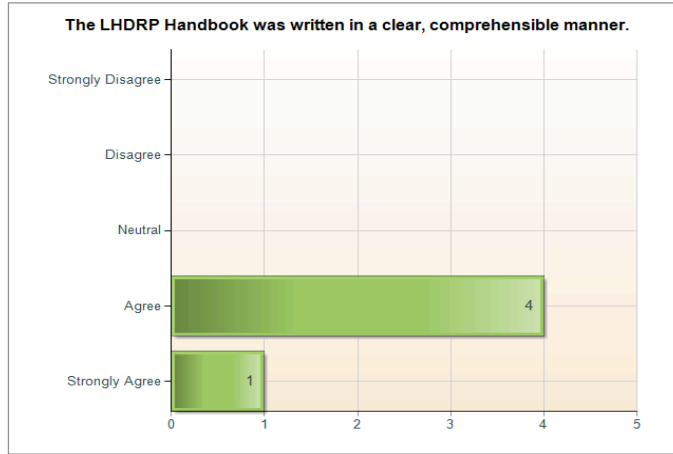


Comments:

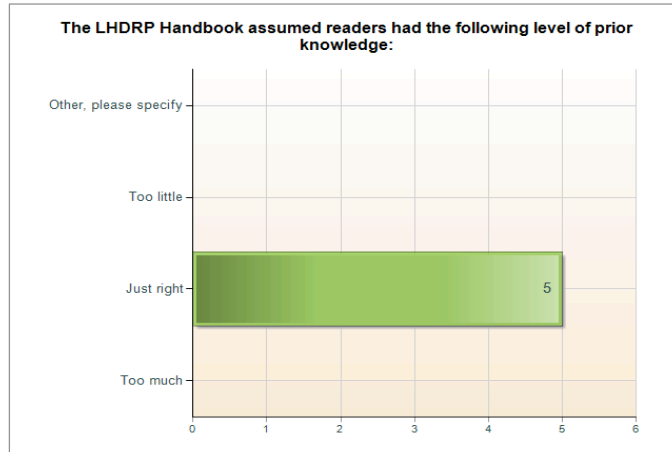
1. We had a MARC record that provided data for the collection description, and donor files.

**LHDRP 2009-2010 Evaluation (Final Report):
Section 3: Documentation, Communication & LSTA Reporting**

8. The LHDRP Handbook was written in a clear, comprehensible manner.

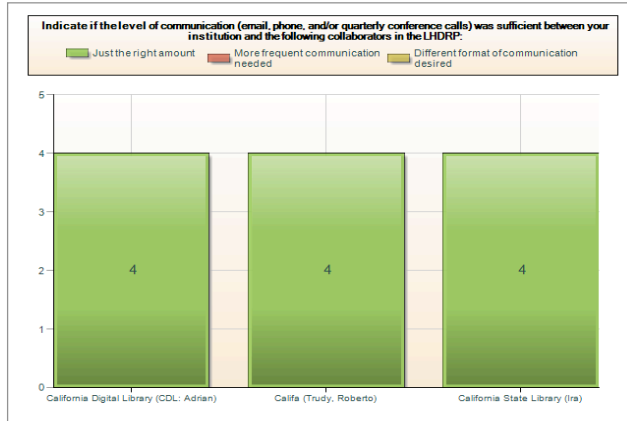


LHDRP 2009-2010 Evaluation (Final Report):
9. The LHDRP Handbook assumed readers had the following level of prior knowledge:



LHDRP 2009-2010 Evaluation (Final Report):

10. Indicate if the level of communication (email, phone, and/or quarterly conference calls) was sufficient between your institution and the following collaborators in the LHDRP

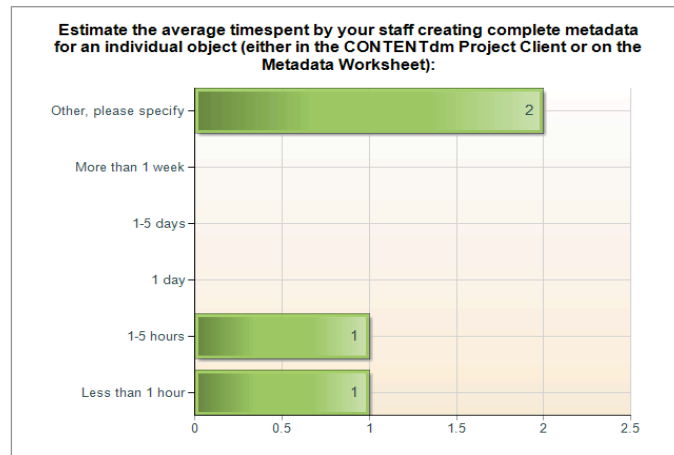


Comments:

1. California Digital Library (CDL: Adrian) Adrian was great! He was so helpful and responsive. I have absolutely NO complaints about Adrian!
2. Califa (Trudy, Roberto) I didn't have any interaction with Roberto, but Trudy was very responsive and attentive. I always felt like she returned my calls/emails in a very timely manner.

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11. Estimate the average time spent by your staff creating complete metadata for an individual object (either in the CONTENTdm project Client or on the Metadata Worksheet):

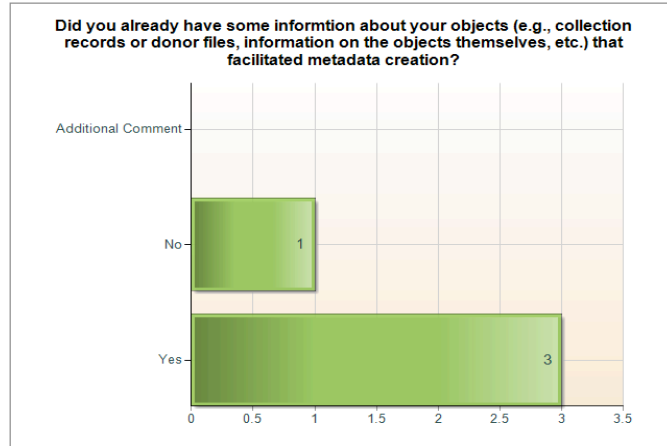


Comments:

1. n/a
2. Less than 1 hour after a few objects were created.

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12. Did you already have some information about your objects (e.g., collection records or donor files, information on the objects themselves, etc.) that facilitated metadata creation?



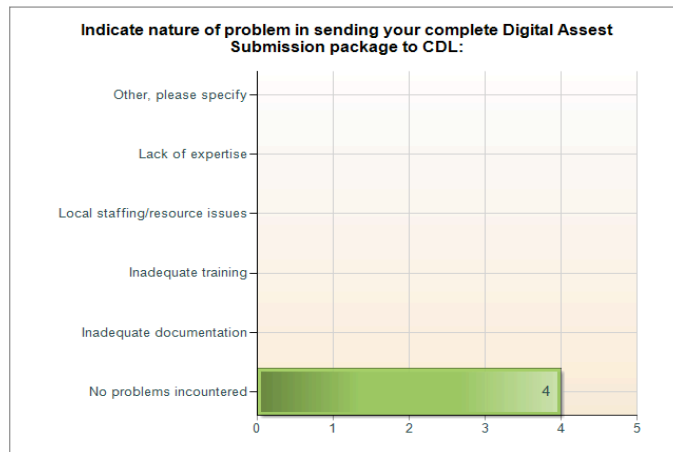
Comments:

1. Some yes, some no.
2. We had identifications of individuals and some geographic locations provided by community members, and a volunteer that assisted with creating titles.
3. Had info on some of the objects

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Section 4 Wrap up:

13. Indicate nature of problem in sending your complete Digital Asset Submission package to CDL:

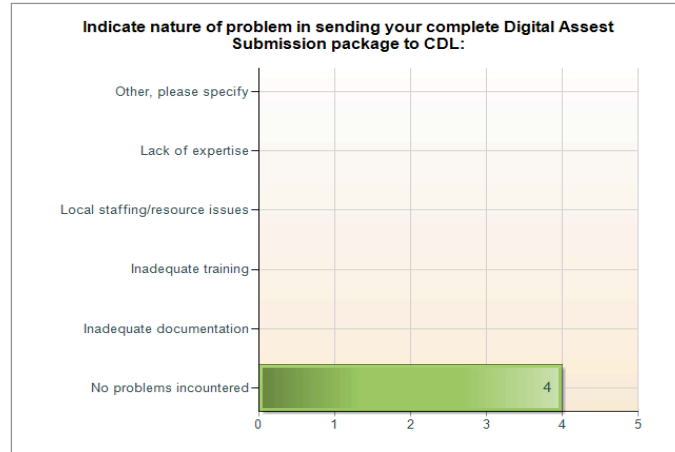


Comments:

Minor difficulties, which were resolved easily

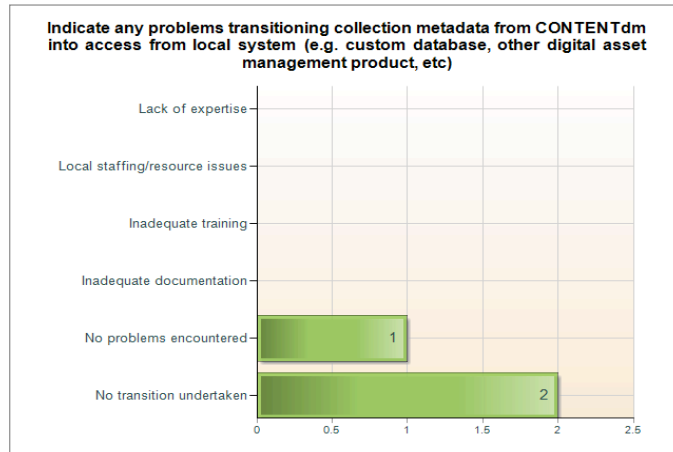
LHDRP 2009-2010 Evaluation (Final Report):

14. Indicate nature of problem in sending your complete Digital Asset Submission package to CDL:



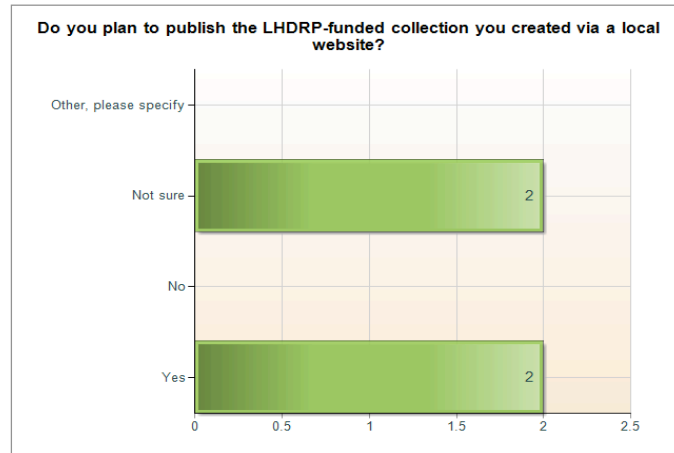
LHDRP 2009-2010 Evaluation (Final Report):

15. Indicate any problems transitioning collection metadata from CONTENTdm into access from local system (e.g. custom database, other digital asset management product, etc).



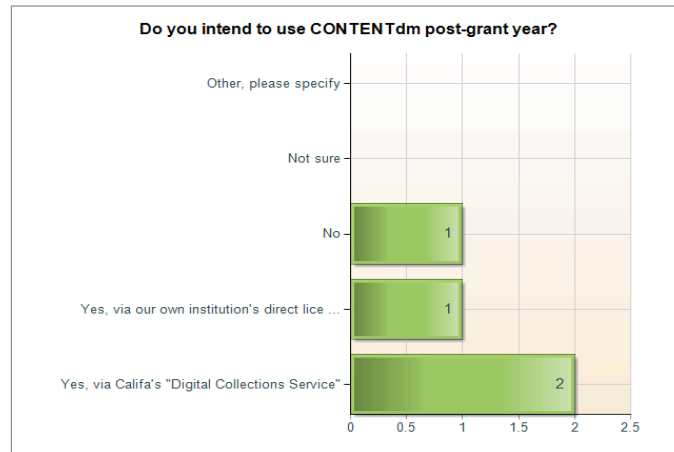
LHDRP 2009-2010 Evaluation (Final Report):

16. Do you plan to publish the LHDRP-funded collection you created via a local website?



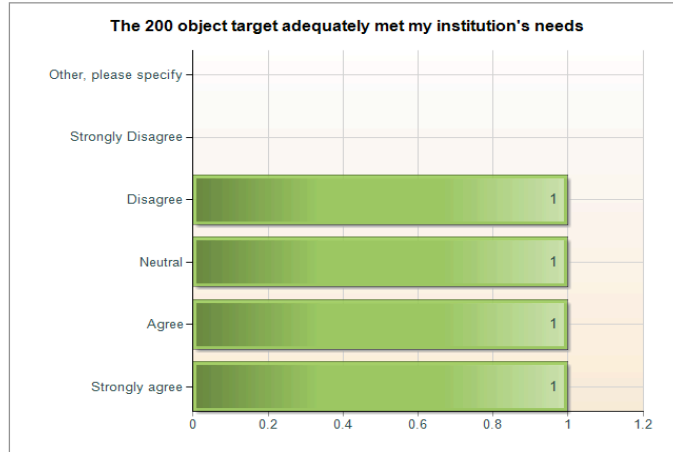
LHDRP 2009-2010 Evaluation (Final Report):

17. Do you intend to use CONTENTdm post-grant year?



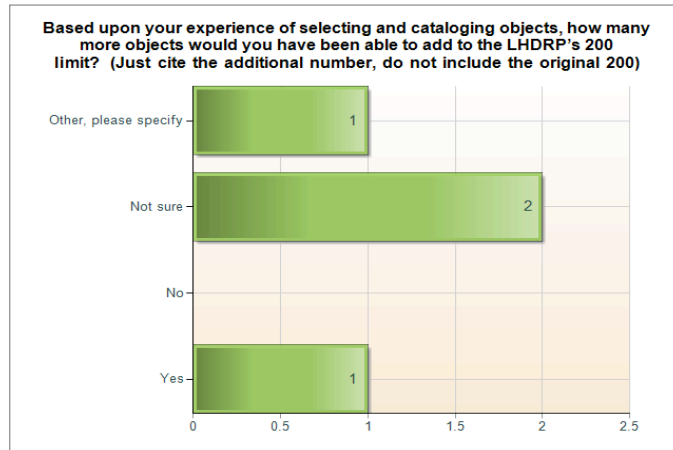
LHDRP 2009-2010 Evaluation (Final Report):

18. The 200 object target adequately met my institution's needs



LHDRP 2009-2010 Evaluation (Final Report):

19. Based upon your experience of selecting and cataloging objects, how many more objects would you have been able to add to the LHDRP's 200 limit? (Just cite the additional number, do not include the original 200)



Comments:

Depending upon the timeline quite a few. 100 or more

LHDRP 2009-2010 Evaluation (Final Report):

20. Based upon your experience with selecting and cataloging objects, how many more objects (total number) would you have been able to digitize beyond the 200 limit?

1. not sure
2. 100-200
3. 100 or more

21. Any additional comments or suggestions?

1. exporting data from CONTENTdm was problematic because of CONTENTdm! It kept inserting random characters into the archival file names...with no rhyme or reason. Adrian was helpful with catching these errors...but we still don't know why they happened.
2. Thanks to Adrian, Trudy, Roberto and Ira for all your help; it's been a pleasure working with you all.