



## **CALIFA BOARD MEETING**

Minutes  
April 26, 2017  
Califa, San Mateo, CA  
Conference Call

### **I. Call to Order**

The meeting was called to order at 10:04 a.m.

#### **A. Introductions/Quorum**

##### **Califa Board:**

Eleanor Uhlinger  
Rivkah Sass  
Hillary Theyer  
Heather Cousin  
Sara Jones  
Maryruth Storer

##### **Califa Staff:**

Paula MacKinnon  
Wayne Walker

##### **Guest:**

Susan Hildreth

**B.** Approval of April 26, 2017 Agenda. MSP: Uhlinger / Theyer

**C.** Approval of January 18, 2016 Minutes. MSP: Theyer / Uhlinger

### **II. Old Business**

#### **A. Elections of Officers 2017**

The recommendation was made for Sara Jones to assume the role of incoming Board Chair for 17/18. Hillary Theyer agreed to assume the role of the Board Vice Chair for 17/18. : Uhlinger approved the slate of officers for 17/18 / Seconded by Theyer

#### **B. Election of Members 2017**

The Board discussed possible individuals to recruit for incoming Board members for 17/18. The determination was made that recruits would need to be identified and contacted by early May in order to be included in the 17/18 ballot which needs to go out to membership by Mid May. The question was raised if the Board needs to have an Academic Library representative. It was determined that “Academic Library” can also



mean “School Library:”, but ultimately the Board can determine the representation allocation.

### **III. New Business**

#### **A. Near Term Organizational and Business Planning Needs For Fiscal 17/18**

The recently received proposed Peninsula Library System contract for Califa backend support was discussed. A job description for the Executive Director position needs to be created, and the budget needs to be analyzed to see what the organization can afford to pay the position. The budget for 17/18 still needs to be analyzed and approved. The Board requested a financial projection be created for 17/18, 18/19 and beyond by the June Board meeting in order to be able to plan for the 18/19 budget.

### **IV. Agenda Building. Next Meeting**