



CALIFA BOARD MEETING

Minutes

June 8, 2017

Sacramento Public Library

I. Call to Order

The meeting was called to order at 10:04 a.m.

A. Introductions/Quorum

Califa Board:

Eleanor Uhlinger

Rivkah Sass

Hillary Theyer

Heather Cousin

Sara Jones

Maryruth Storer

Sandy Hirsh

Eve Melton

John Szabo

Helen McAlary

Califa Staff:

Paula MacKinnon

Wayne Walker

Donna Truong

Guests:

Derrick Wolfgram (PLS)

Susan Holmer (PLS)

Carol Frost (PLS)

Susan Hildreth (Califa Consultant)

Jarrid Keller (Sacramento Public)

B. Approval of June 8, 2017 Agenda. MSP: Uhlinger / Theyer

C. Approval of April 26, 2017 Minutes. MSP: Uhlinger / Theyer

II. Old Business

A. Elections of Officers 2017

Sara Jones to assume the role of incoming Board Chair for 17/18. Hillary Theyer to assume the role of the Board Vice President for 17/18.

B. Elections 2017 Report

Eleanor Uhlinger and John Szabo term ends 6/30/2017. The 2017 Board elections was held and Michelle Perera (Pasadena Public Library) and Shawn P. Calhoun (University of San Francisco – Gleeson Library) were elected by membership with term starting 7/1/2017.



III. Finance Committee

A. Report on Relationship Between PLS and Califa

Derrick Wolfgram provided a review of the background of the relationship between PLS/PLP and Califa. The management structure of PLS and Califa as of 7/1/2016 was reviewed. Reports from two consultants (The Municipal Resources Group and FLG Partners, LLC) hired to evaluate the relationship between PLS/PLP were discussed, as well as a memo from PLS to Califa based on the results of the two reports.

With the PLS contract up for renewal on 7/1/2017, the next steps were discussed. The following action items were identified:

- 1.) A Letter of Agreement drafted between PLS and Califa
- 2.) The PLS Contract needs to include the terms of the LOA
- 3.) The work of the Membership Services Manager position be resolved and relationship to PLS.
- 4.) Board liaisons from PLS and Califa be put in place to broaden communication between Boards

The proposed PLS contract for 2017/2018 was approved at a term of 6 months with another 6 month renewal option. MSP: Theyer / Jones

B. Executive Summary

MacKinnon provided a review of the Executive Summary and answered question about contractors.

C. Financials Statements thru 5/24/2017

Truong provided a review of the Financial Statements thru 5/24/2017

D. Budget Adjustments FY 16/17

MacKinnon provided a review of the Budget Adjustments for FY 16/17 MSP: Jones / Uhlinger



E. Califa FY 17/18 Budget

MacKinnon provided a review of the Califa FY 17/18 MSP: Jones / Uhlinger

F. Investment Report

Truong provided an overview of the Investment Report.

G. Revenue Forecast 2016-2020

MacKinnon provided an overview of the Revenue Forecast for 2016-2020. A request for clarification of numbers and a short document outlining the Luma Report were requested by the next meeting.

IV. Staff Reports

A. Project & Vendor Updates

McKinnon provided an update on the RIPL conference sponsored by Califa. The conference spawned a grant opportunity for participants who did not already subscribe to Gale – Cengage’s new data solution Analytics On Demand. An Analytics On Demand pre-conference is also being planned for the upcoming CLA conference.

The Digital Public Library is spearheading a project that enki Library would tie into building a platform for negotiations between libraries and ebook providers to allow libraries to become a 3rd party partner. Libraries would be able to purchase ebook content on their own.

Califa and RAILS are working together to provide an ebook summit for ALA Mid-Winter on all topics need and use of ebooks nationwide.

Walker provided an update on the CENIC project to date. Year 3 contracting phase has concluded, and work has begun to recruit new libraries for year 4 of the project.

V. Agenda Building, Next Meeting

A. Project & Vendor Updates

The next meeting is scheduled as a call-in for Friday 8/4 2017 2:00 -5:00 pm.



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