



CALIFA BOARD MEETING

Minutes

October 27, 2017

Conference Call

I. Call to Order

The meeting was called to order at 2:06 p.m.

A. Introductions/Quorum

Califa Board:

Shawn Calhoun

Michelle Perera

Hillary Theyer

Eve Melton

Sara Jones

Maryruth Storer

Sandy Hirsh

Helen McAlary

Califa Staff:

Paula MacKinnon

Wayne Walker

Andrew Yon

Guests:

Derek Wolfgram (PLS)

John Smith (Luma Consulting)

B. Approval of October 27, 2017 Agenda. MSP: Theyer / Hirsh

C. Approval of August 4, 2017 Minutes. MSP: Theyer / Hirsh

II. New Business

A. Update on Management & Staffing Plan – Luma Consulting (Action)

John Smith (Luma Consulting) reviewed the Principles for the Califa HR Strategy and Key Priorities for 2016-2018 documents previously established by the Board. Smith presented 3 options for possible path forward regarding new Califa organizational structure, as well as suggested staffing requirements pertaining to each option. Smith and Paula MacKinnon presented a breakdown of possible financial savings from the current PLS contract regarding the 3 possible options for future organizational structure.

The decision to pursue and RFP for services from both a Professional Employer Organization and a third-party Accounting Services Organization was approved.

MSP: Theyer / Calhoun



III. Next Meeting. Agenda Building.

A. Next Meeting

Ontario City Library December 8, 2017 @ 1pm – 5pm.

B. Agenda Building

- 1.) Election of Officers
- 2.) Update on Business Planning – results of RFPs
- 3.) Budget Update